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**Be an Astronaut for a Day Booking Form**

Complete and return this form to Judi Horspole: [hla@peterborough-cathedral.org.uk](mailto:hla@peterborough-cathedral.org.uk) or Chapter Office, Peterborough Cathedral, Minster Precincts, Peterborough, PE1 1XS

**Please complete a separate form for each child**

Child’s Full Name: Click here to enter text.

Date of birth: Click here to enter a date.

Full name of parent/carer: Click here to enter text.

Home address: Click here to enter text.

Home telephone number: Click here to enter text.

Mobile telephone number: Click here to enter text.

Parent’s/carer’s email address: Click here to enter text.

GP’s Name, address and telephone number: Click here to enter text.

**DOES YOUR CHILD HAVE**

Any food or other allergies? (please specify) Click here to enter text.

Any medical conditions? (please specify) Click here to enter text.

Any medication? (please specify) Click here to enter text.

Any special needs? (please specify) Click here to enter text.

Is there anything else you would like us to know about your child? Click here to enter text.

**EMERGENCY CONTACT DETAILS**

Contact name: Click here to enter text.

Telephone number: Click here to enter text.

Relationship to your child: Click here to enter text.

Contact name for an alternative adult in case of emergencies: Click here to enter text.

Telephone number: Click here to enter text.

Relationship to your child: Click here to enter text.

**ARRANGEMENTS FOR COLLECTION**

My child will be collected by: Click here to enter text.

Relationship to your child: Click here to enter text.

Name of anyone NOT allowed to collect my child: Click here to enter text.

Relationship to your child: Click here to enter text.

*Please indicate if a different adult will be collecting your child at morning registration*

**BOOKING**

As places are limited it is recommended that you give a 1st, 2nd and 3rd choice of dates so that you have a better chance of getting a place. Please be aware that the 2nd – 10th August dates will not include a viewing of Tim Peake’s Spacecraft, and that some dates are in October half term.

You may book multiple days, however the activities will be the same, and priority will be given to those booking for a single day. Places will be allocated on a first come first served basis.

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Is this your 1st,  2nd or 3rd Choice? | Date | Is this your 1st,  2nd or 3rd Choice |
| Thursday 2nd August |  | Thursday 16th August |  |
| Friday 3rd August |  | Friday 17th August |  |
| Thursday 9th August |  | Thursday 25th October |  |
| Friday 10th August |  | Friday 26th October |  |

**DECLARATION**

I give permission for Click here to enter text. (child) to take part in Be an Astronaut for a Day at Peterborough Cathedral on the above date(s). I have read and agree to the terms and conditions.

Signed Click here to enter text. Date Click here to enter text.

*Electronic signature accepted.*

Print name Click here to enter text.

TERMS AND CONDITIONS

Please read the booking information and terms and conditions below

1. Upon receipt of this booking form, we will email confirmation and a booking pack.
2. An invoice will be sent to you by the Cathedral accounts department at the time of confirmation. Payment must be made no later than four weeks before the start date.
3. If it becomes necessary for you to cancel no penalty shall be made provided such cancellation is in writing and occurs no less than twenty-one days before the date of the visit. When cancellation occurs between twenty-one and fifteen days before the start date, 50% of the total fee shall become payable. If cancellation occurs between fourteen and one day before the start date, 100% of the total cost shall become payable. Where a refund is required the Cathedral will issue a credit.
4. Programmes are subject to alteration, cancellation or re-arrangement in the event of unsuitable weather conditions, an unsatisfactory level of numbers, or other factors which may arise which are beyond our reasonable control.
5. We reserve the right to exclude or refuse any child at any time prior to, and during the club, if in our opinion that child is incompatible with the general well-being of the club. Any additional costs as a result of such exclusion/refusal, including transportation home will be at the parents expense and responsibility and no refund will be made.
6. No liability will be accepted for personal injury or fatality nor for any damage or loss to personal property unless caused by the proven negligence of the Cathedral employees and/or agents acting within the course of their employment or the scope of their authority.

Please see Photography and Tower Tour forms below.

**Photography**

From time to time we take photos of the Astronauts and the staff taking part in the activities to use for display boards, on the website or for future publicity. All photos are taken in a careful and sensitive way and will not reveal any of your child’s personal details.

**If you would prefer us not to use your child’s photo in this way please complete and return this form to us on the first day.**

Parental Permission Denied\*

I **do not** wish any photos of my child to be used by Peterborough Cathedral for marketing etc.

Child’s name …………………………………………………………………………

Child’s name …………………………………………………………………………

Child’s name …………………………………………………………………………

Signed……………………………………………………………………

Date ……………………………………………..

Print name …………………………………………………………………………………

Relationship to child ………………………………………………………………………

\*Please only complete this form if you **DO NOT** wish your child’s photo to be used.

***If this form is not returned permission to take photos of your child will be assumed.***

**Peterborough Cathedral**

**Tower Tour and Upper Levels Visit**

**Restrictions to Access**

Access will not be permitted to:

* Children under the age of 8
* Anyone to be perceived to be under the influence of drugs or alcohol.

You should not climb if you:

* Suffer from vertigo or claustrophobia or are nervous of heights, steep spiral staircases, narrow passageways and high galleries.
* Are pregnant, suffer from heart disorders, or any medical condition or disability which might affect their own safety or the safety of others.

**Health and Safety Issues**

* Photographic examples of hazards faced when climbing the tower and upper levels can be found in this folder.
* Suitable footwear must be worn (high heels are forbidden).
* Bulky bags must be left at ground level.
* Decisions and instructions of the Cathedral Guides are final and must be followed without question at all times.
* Cameras should be secured via a strap, and are carried at owners own risk.
* Both hands must be free
* Smoking is prohibited

By signing this form I confirm that I have read and accepted those restrictions laid out in the tower tour disclaimer folder.

|  |  |
| --- | --- |
| Name of Child: | Age: |
| I hereby give permission for my child, named above, to take part in a tower tour as part of Be an Astronaut for a Day. | |
| Signature of parent/carer: | Date: |
| Print Name: | |
| **Emergency contact details as on Be an Astronaut for a Day booking form.** | |